



**QUAY COUNTY GOVERNMENT**

300 South Third Street

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**AGENDA  
REGULAR SESSION  
QUAY COUNTY BOARD OF COMMISSIONERS  
FEBRUARY 25, 2019**

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**9:00 A.M. Call Meeting to Order**

Pledge of Allegiance

Approval of Minutes-Regular Session February 11, 2019

Approval/Amendment of Agenda

**Public Comment**

**Ongoing Business**

**New Business**

- I. **Troy Clark & Vickie Gutierrez, Dr. Dan C. Trigg Memorial Hospital**
  - Request Approval of 3<sup>rd</sup> and 4<sup>th</sup> Quarter Mill Levy and GRT Payment
- II. **C. Renee Hayoz, Presbyterian Medical Services, Administrator**
  - Presentation of Monthly RPHCA Reports
- III. **Aric Costa, USDA Wildlife Specialist**
  - Presentation of USDA Wildlife Specialist Report
- IV. **Clinton D. Harden, QC Lobbyist**
  - Discussion of 2019 New Mexico State Legislature
- V. **Andrea Shafer, Quay County DWI Coordinator**
  - Request Approval of FY 2019-2020 LDWI Grant application
- VI. **Larry Moore, Quay County Road Superintendent**
  - Road Update
- VII. **Richard Primrose, Quay County Manager**
  - Correspondence



DOC #CM-00460

03/11/2019 10:55 AM Doc Type: COCOM

Fee (to FieldTag Finance Total Fees found)

Quay County, NM Ellen White - County Clerk, County Cle

Pages 79



- VIII. Indigent Claims Board**
- Call Meeting to Order
  - Request Approval of **Indigent Minutes for the January 28, 2019 Meeting**
  - Review **February Claims Prepared by Sheryl Chambers**
  - Adjourn
- IX. Request Approval of Accounts Payable**
- X. Other Quay County Business That May Arise During the Commission Meeting and/or Comments from the Commissioners**
- XI. Request for Closed Executive Session**
- Pursuant to Section 10-15-1(H) 7. The New Mexico Open Meetings Act Pertaining to Threatened or Pending Litigation
- XII. Franklin McCasland, Quay County Commission Chairman**
- Proposed action, if any, from Executive Session

**Adjourn**

*Lunch-Time and Location to be Announced*

**REGULAR SESSION-BOARD OF QUAY COUNTY COMMISSIONERS**

**February 25, 2019**

**9:00 A.M.**

BE IT REMEMBERED THE HONORABLE BOARD OF QUAY COUNTY COMMISSIONERS met in regular session the 25<sup>th</sup> day of February, 2019 at 9:00 a.m. in the Quay County Commission Chambers, Tucumcari, New Mexico, for the purpose of taking care of any business that may come before them.

**PRESENT & PRESIDING:**

Franklin McCasland, Chairman  
Mike Cherry, Member  
Sue Dowell, Member  
Ellen L. White, County Clerk  
Richard Primrose, Absent

**OTHERS PRESENT:**

Larry Moore, Quay County Road Superintendent  
Janie Hoffman, Quay County Assessor  
Daniel Zamora, Quay County Emergency Management Coordinator  
Daniel Garcia, Quay County Resident  
Troy Clark, Trigg Memorial Hospital Administrator  
Renee Hayoz, Presbyterian Medical Services Administrator  
Patsy Gresham, Quay County Treasurer  
Tony Gresham, Quay County Road Department  
Aric Costa, USDA Wildlife Specialist  
Cheryl Simpson, Quay County Manager's Office  
Donald Adams, Quay County Fire Marshall  
Andrea Shafer, Quay County DWI Coordinator  
Ron Warnick, Quay County Sun

Chairman McCasland called the meeting to order and led the Pledge of Allegiance.

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the minutes from the February 11, 2019 regular session as presented. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to move Item No. 4 to No. 1 and to remove Items No. 7 and 11 due to the absence of County Manager, Richard Primrose. (It was noted Primrose is out due to an illness.) MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye".

PUBLIC COMMENTS: Daniel Garcia, Quay County Citizen, voiced his displeasure with the County Commission's approval of Resolution No. 22; Declaring Quay County to be a Second

Amendment Sanctuary County. Garcia asked the Commissioners to reconsider and revoke the Resolution.

Chairman McCasland recognized Tony Gresham from the Quay County Road Department. Gresham is retiring and was thanked for his numerous years and dedication to Quay County.

ONGOING BUSINESS: NONE

NEW BUSINESS:

Clint Harden, Lobbyist for Quay County presented an overview of current legislation that he is monitoring on behalf of Quay County. In addition, Harden explained the "Rocket Docket" that was presented to the Governor at the beginning of the Legislative Session. A copy of Harden's Report can be found attached to these minutes.

Troy Clark, Administrator at Trigg Memorial Hospital requested approval and distribution of the 3<sup>rd</sup> and 4<sup>th</sup> Quarter Mill Levy and GRT Payments from Quay County to Trigg Memorial. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the request. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting "aye". In addition, Clark thanked the Commissioners, Richard Primrose and Ellen White for their assistance in the success of the continuation of the Gross Receipts Tax, which passed during the November General Election.

Renee Hayoz, Presbyterian Medical Services Administrator presented the monthly RPHCA Reports for the time period ending January 31, 2019. The Report is attached to these minutes.

USDA, Wildlife Specialist, Aric Costa presented an Activity Report for the time covering July 1, 2018 to December 31, 2018. Costa reported he is currently working 12 different ranches through the center of Quay County from south to north. The Report is attached to these minutes.

Andrea Shafer, Quay County DWI Coordinator requested approval of the FY 2019-2020 LDWI Grant Application. The funding request totals \$97,540.00. A MOTION was made by Sue Dowell, SECONDED by Mike Cherry to approve the Application. MOTION carried with Cherry voting "aye", Dowell voting "aye" and McCasland voting "aye". Shafer stated that Susan Lease, Quay County Preventionist has resigned and Shafer is working with Mr. Primrose to find the best solution for her replacement.

Dowell noted the Grant Application was very thorough and the Letters of Support were a testament to the DWI Program and Shafer's hard work. Commissioner Dowell also took a moment to thank and recognize Shafer, Marano and Lease for recently receiving additional training certificates.

Larry Moore, Quay County Road Superintendent presented the following road updates:

1. Work has been completed on Quay Road 65.
2. Crews will begin hauling millings today for the Quay Road 64 (1 mile) project and the work is expected to be complete by the end of this week.
3. The cost projections have been completed for the CAP & Coop Project (Quay Road AF). The low end projection is \$355,485.00 with a high of \$686,013.00. Moore stated the

\$355,485.00 will complete the initial project and if additional funds become available, they will continue to make additional improvements. Currently, 1.45 miles will be improved.

4. Moore will be attending the RPO Meeting in Mora this week.

Commissioner Dowell asked what the status of the request from Bob Bruce and Larry Hines is. Moore reported Hines lives on Quay Road 64 mentioned earlier in his report and Mr. Bruce's road will be addressed as time allows.

Chairman McCasland called the Indigent Claims Board to order. Time noted 9:55 a.m.

---- INDIGENT CLAIMS----

Return to regular session. Time noted 10:00 a.m.

ACCOUNTS PAYABLE:

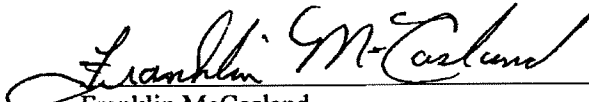
A MOTION was made by Sue Dowell SECONDED by Mike Cherry to approve the expenditures included in the Accounts Payable Report ending February 21, 2019. MOTION carried with Dowell voting "aye", Cherry voting "aye" and McCasland voting aye".


Other Quay County Business That May Arise during the Commission Meeting and/or comments from the Commissioners: NONE


There being no further business, a MOTION was made by Sue Dowell SECONDED by Mike Cherry to adjourn. MOTION carried with McCasland voting "aye", Cherry voting "aye" and Dowell voting "aye". Time noted 10:05 a.m.

Respectfully submitted by Ellen White, County Clerk.

BOARD OF QUAY COUNTY COMMISSIONERS

  
Franklin McCasland

  
Sue Dowell

  
Mike Cherry

ATTEST:

  
Ellen L. White, County Clerk





BRINGING PEOPLE TO THE PROCESS

## Topics | NMC priorities

[Filter View](#) [\[Reset All\]](#)
[Bulk Bill Updates w/Selected](#)

	Alert	Pri	Stance	State	Bill	Status	Summary/Title	Last Action▼
		5	?	NM	HB43	Intro	fund awards to counties that apply for behavioral health services funding. HSD to provide for interventions for nonviolent adult and juvenile offenders with behavioral health diagnoses. [Detail] [Text] [Discuss]	<b>2019-02-22</b> HAFC: Reported by committee with Do Pass recommendation as amended and placed on temporary calendar
		10	X	NM	HB290	Intro	unfunded mandate [Detail] [Text] [Discuss]	<b>2019-02-22</b> To House Local Government, Land Grants & Cultural Affairs Committee
		10	✓	NM	SJR8	Intro	PROVIDE COUNTY COMMISSIONS THE OPTION TO TRANSFER PROBATE JURISDICTION TO A STATE COURT UPON APPROVAL OF THE SUPREME COURT [Detail] [Text] [Discuss]	<b>2019-02-22</b> To Senate Judiciary Committee
		10	✓	NM	HB107	Engross	Sherrif Glen approved [Detail] [Text] [Discuss]	<b>2019-02-22</b> To Senate Public Affairs Committee
		10	✓	NM	HB479	Engross	Consolidating certain local options for taxes. De-earmarking revenues [Detail] [Text] [Discuss]	<b>2019-02-22</b> Passed in the House of Representatives - Y:64 N:0
		10	✓	NM	HB342	Intro	criminal justice reform [Detail] [Text] [Discuss]	<b>2019-02-21</b> HJC: Reported by committee with Do Not Pass but with a Do Pass recommendation on Committee Substitution
		10	✓	NM	SB11	Engross	for Los Alamos county, allow prime contractor to organize as non-profit to save money [Detail] [Text] [Discuss]	<b>2019-02-20</b> HTRC: Reported by committee with Do Pass recommendation
		10	✓	NM	HB411	Engross	average distribution or transfer amount [Detail] [Text] [Discuss]	<b>2019-02-19</b> To Senate Corporations & Transportation Committee
		10	✓	NM	HB439	Intro	good bill for 911 advisory [Detail] [Text] [Discuss]	<b>2019-02-19</b> To House State Government, Elections & Indian Affairs Committee
	⚠	10	✓	NM	SB192	Engross	NEW: COMMITTEE substitute. provides a new section of law to authorize the court to consider an incarcerated person's pregnancy or lactation status when determining whether the inmate is eligible for	<b>2019-02-14</b> Sent to HHHC - Referrals: HHHC/HJC

					release or bond and in the computation of good time credit. [Detail] [Text] [Discuss]	
10	✓	NM	HB162	Engross	Insurance Premium Tax Provisions [Detail] [Text] [Discuss]	<b>2019-02-13</b> To Senate Corporations & Transportation Committee
10	✓	NM	HB324	Intro	Firefighter occupational conditions. amendment made now support [Detail] [Text] [Discuss]	<b>2019-02-13</b> To House Labor, Veterans' & Military Affairs Committee
10	✓	NM	SB367	Intro	Pet Food Fee For Neutering & Sheltering [Detail] [Text] [Discuss]	<b>2019-02-13</b> To Senate Finance Committee
10	✓	NM	HB157	Engross	similar to hb 156 to give counties authority to use money as they need. Expands the authourized uses of revenue deried from the county emergency communications and emergency medical and behavioral health services tas and changes the name of the tax. [Detail] [Text] [Discuss]	<b>2019-02-11</b> To Senate Public Affairs Committee
10	✓	NM	SB511	Intro	Industrial Revenue Bond Changes [Detail] [Text] [Discuss]	<b>2019-02-11</b> To Senate Corporations & Transportation Committee
10	✓	NM	HB156	Engross	authorized use of excess tax revenue derived from the county correctional facility fross receipts tax. Gives counties permission to use excess tax revenue. [Detail] [Text] [Discuss]	<b>2019-02-08</b> To Senate Corporations & Transportation Committee
10	✓	NM	HB201	Intro	Individuals can contribute a portion of their tax refund to the county roads via their income tax. [Detail] [Text] [Discuss]	<b>2019-02-08</b> To House Taxation & Revenue Committee
0	✓	NM	SB472	Intro	everyone likes this advanced 911 board [Detail] [Text] [Discuss]	<b>2019-02-05</b> To Senate Rules Committee
10	✓	NM	SB473	Intro	gives more investment options called Supernaturals. County treasurers like this. [Detail] [Text] [Discuss]	<b>2019-02-05</b> To Senate Public Affairs Committee
10	✗	NM	HB493	Intro	Law enforcement deadly force, gov't to assign DA to investigation [Detail] [Text] [Discuss]	<b>2019-02-05</b> To House State Government, Elections & Indian Affairs Committee
10	✗	NM	HB206	Intro	One million from general fund to be divided equally to the state land office, the dept of environment and the energy... Has big state environmental impact , complicated for counties and oil and gas are opposed. [Detail] [Text] [Discuss]	<b>2019-02-04</b> To House State Government, Elections & Indian Affairs Committee
10	✓	NM	HB262	Engross	Publication of capital outlay projects and allocations. transparency [Detail] [Text] [Discuss]	<b>2019-02-04</b> To Senate Rules Committee
10	✓	NM	SB442	Intro	fees to cover the cost of public document fees for electronic files [Detail] [Text] [Discuss]	<b>2019-02-01</b> To Senate Public Affairs Committee
10	✓	NM	SB446	Intro	replaces the existing rules on returning to work on	<b>2019-02-01</b>

						or after July 1, 2019 for PERA, public employee retirement assoc, ERA education retirement, and magistrate and judicial retirees. [Detail] [Text] [Discuss]	To Senate Public Affairs Committee								
	10	✓	NM	HB229	Pass	rocket docket for regional air center in Roswell [Detail] [Text] [Discuss]	<b>2019-01-31</b> Signed by Governor - Chapter 13 - Feb. 4								
-	10	✓	NM	HB124	Intro	Fire protection fund for land purchase [Detail] [Text] [Discuss]	<b>2019-01-30</b> To House Appropriations & Finance Committee								
-	10	✓	NM	SB116	Intro	Pat Woods bill. Optional public hearing for certain property tax rebate [Detail] [Text] [Discuss]	<b>2019-01-29</b> To Senate Judiciary Committee								
-	10	✓	NM	HB154	Intro	important for sherrifs dept. Money cannot be swept. Sherrifs office will get additional money. Increases the distribution levels from the fund to municipal, county, university, tribal police dept. [Detail] [Text] [Discuss]	<b>2019-01-28</b> [Hearing: Feb 26 @ 1:30 pm] To House Appropriations								
<table><tr><td>-</td><td>Alert</td><td>Pri</td><td>Stance</td><td>State</td><td>Bill</td><td>Status</td><td>Summary/Title</td></tr></table>								-	Alert	Pri	Stance	State	Bill	Status	Summary/Title
-	Alert	Pri	Stance	State	Bill	Status	Summary/Title								
-	10	✓	NM	SB369	Intro	realigning the water trust board with new designees [Detail] [Text] [Discuss]	<b>2019-01-25</b> [Hearing: Feb 25 @ 8:30 am] To Senate Rules Committee								
-	10	✗	NM	HB332	Intro	valuation of agricultural property and conservation of unimproved land [Detail] [Text] [Discuss]	<b>2019-01-24</b> To House Agriculture, Water & Wildlife Committee								
-	10	✓	NM	HB286	Intro	economic development bill, send to counties Many sponsors in support bipartisan [Detail] [Text] [Discuss]	<b>2019-01-21</b> To House Labor, Veterans' & Military Affairs Committee								
-		10	✓	NM	HB269	Intro	Look at moving fire marshal deivision from PRC All it to function and have its own authority. Should it be moved under Superintendent of Insurance or keep under PRC? Creates a quasi-policy and advisory Fire Services Council to oversee the office and hear appeals taken from State fire marshal orders. [Detail] [Text] [Discuss]	<b>2019-01-17</b> To House State Government, Elections & Indian Affairs Committee							
-	0	✓	NM	SB144	Intro	Sander Rue bill with 3 dems to publish capital outlay projects online : within 30 days has emergency clause to start immediately [Detail] [Text] [Discuss]	<b>2019-01-17</b> To Senate Rules Committee								
-	9	?	NM	SB52	Intro	allows people to register and early vote up to 3 days before elections county clerk issue [Detail] [Text] [Discuss]	<b>2019-01-16</b> To Senate Rules Committee								



**Clinic/Program Name:** Quay County Family Health Center  
**Month Reported:** January 2019

**Monthly RPHCA Narrative Report**

*Please provide brief but detailed information for the following questions. Answer all questions or mark N/A.*

1. **Please describe any changes in the types of services provided during the month reported. Describe any discussions about adding new services**

No changes in type of services provided for the month of January.

2. **Please describe any difficulties encountered in providing services during the month reported. What were the causes of the difficulties?**

Holidays and PTO taken by Providers

3. **Were there any changes in the encounters (+ or - 10%) from the previous month reported? Please explain any causes for the changes.**

Encounters were increased by 23% for the month of January. This is due in part to fewer PTO request and holidays. PM S QCFHC also started marketing techniques by advertising in the local movie theatre and radio stations.

4. **Please describe any changes in the staffing pattern (regardless of the position or the change in FTE).**

None. We are fully staffed.

5. **Please describe recruitment efforts for any positions. Which positions? What actions have been taken?**

All positions have been filled.

6. **Were there any changes to the hours? Explain.**

No changes were made. Hours continue to be 7:00 AM – 5:30 PM, Monday through Friday.

7. **What efforts did you make to collaborate with local and statewide entities?**

01/07 – Administrator met with Quay Co Commissioners  
01/04/07/10/23/24/29 – Administrator attended the monthly Quay Co Health Council meeting, Executive Committee Meeting and Early Childhood Coalition Meeting.

8. **Please describe any methods for increasing clinic utilization that your program and staff are engaging in.**

Site continues to provide care at the Quay County Detention Center.

**9. Please describe the outreach activities your program and staff provided to the community during the month reported.**

- The Senior Centers in the communities of San Jon and House were visited and senior services were provided.
- 1/8 Providers conducted an on-air interview with local radio stations KTNM and KQAY.
- 1/10 Providers provided a presentation to the QCHC during their monthly meeting.
- 1/11 Administrator met with Parrot Films to purchase ads to show prior to the airing of movies at local theatre.
- 1/7 Administrator attended the Early Childhood Coalition Meeting.
- 1/10 Administrator attended the monthly Quay Co Health Council Meeting.
- Several dates in January there were meetings that were attended for the Executive Committee to review the Coordinator contract and to discuss the calendar year 2017 and 2018 audits of the QCHC books.

**10. Have you received any new funding? Are you aware of any new funding opportunities? Please describe any new initiatives or projects that have been implemented.**

None at this time.

**Please note the date of the last advisory board meeting AND THE AGENDA ITEMS DISCUSSED.**

Meeting was held on November 20, 2018

PMS Board Report  
Recruitment of New Members  
Regional Goals  
Clinic Update  
Home Visiting Update

**RPHCA Program**  
**Monthly Level of Operations Form**

revised 7/7/15

<b>Organization Name: Presbyterian Medical Services</b>		<b>Contract #</b>	18774
<b>Reporting Site: Quay County Family Health Center</b>		<b>Report Month/Year:</b>	01/01/19
<b>Action Plan Item</b>		<b>Actual Monthly Level</b>	
<b>Level of Operations</b>	<b>Total Number of Primary Care Encounters</b>		431
	<b>By Provider Type:</b>		
	Physician Encounters		6
	Midlevel Practitioner Encounters		425
	Dentist Encounters		
	Dental Hygienist Encounters		
	Behavioral Health Encounters		
	All Other Licensed/Certified Provider Encounters		
	<b>By Payment Source:</b>		
	Sliding Fee Encounters - Medical/Behavioral Health		46
	Sliding Fee Encounters - Dental		
	Medicaid Encounters - Medical/Behavioral Health		155
	Medicaid Encounters - Dental		
	County Indigent Encounters		
	Other 3 <sup>rd</sup> Party Encounters		109
Medicare Encounters		116	
100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Encounters		5	
<b>Unduplicated Number of Users</b>	<b>Total # of unduplicated users</b>		94
	At or Below Poverty		64
	Between Poverty and 200% of Poverty		26
	Above 200% of Poverty		4
<b>Staffing Level</b>	<b>Administrative Staff</b>		3.2
		<b>Clinical FTEs</b>	
	Physicians	0.05	
	Certified Nurse Practitioners	2	3.2
	Physician Assistants		
	Certified Nurse Midwives		
	Dentists		
	Dental Hygienists		
	Behavioral Health Professionals		
	Community Health Workers		
	Clinical Support Staff		2.2
	All Other Staff		0.5
<b>Prior Month's Primary Care Financial Information</b>	<b>Please enter the month being reported: June</b>		
	<b>Total Primary Care Revenues - all sources</b>		57,261
	Sliding Fee Revenues - Medical		3,315
	Sliding Fee Revenues - Dental		0
	Medicaid Revenues - Medical		24,403
	Medicaid Revenues - Dental		0
	County Indigent Fund Revenues		0
	Other 3 <sup>rd</sup> Party Revenues		5,352
	Medicare Revenues		3,460
	100% Self Pay (non-discounted/non-3 <sup>rd</sup> party) Patient Revenues		174
	Contracts/Grants Revenues (including RPHCA)		20,557
	<b>Total Primary Care Expenditures</b>		76,210
	<b>Total Primary Care Charges</b>		56,740
	Sliding Fee Discounts - Medical		9,693
	Sliding Fee Discounts - Dental		0
<b>Prepared by: C Renee Hayoz</b>		<b>2/14/2019</b>	

### Land Involved In This Summary

Land Type	Uom	Total	Person-day-visits
PRIVATE LAND	ACRE	115,491	246
STATE LAND	ACRE	1,200	35
	Total	116,691	

### Employee Summary - Total includes converted Hobbs

	FIELD WORK	AERIAL	OUTREACH	admin LEAVE	ADMIN	TOTAL
	hrs : mins	hobbs	hrs : mins	hrs : mins	hrs : mins	hrs : mins
Costa, Aric	410 : 30		2 : 30			413 : 00
Total	410 : 30	0.0	2 : 30	0 : 00	0 : 00	413 : 00

### Mileage Summary

Total Drive Hours recorded : 326.5

### Take Summary

#### Target Intentional

	Killed Euthanized	Transfer Custody	Relocated	Removed Destroyed	Freed Released	Dispersed	Surveyed	Immobilized	Collared
<u>Coyotes</u>									
firearms	21								
snare, neck	3								
traps, foothold	6								
Total	30								
<u>Foxes, Gray</u>									
firearms	2								
Total	2								
<u>Skunks, Striped</u>									
traps, cage	4								
Total	4								

	Killed Euthanized	Transfer Custody	Relocated	Removed Destroyed	Freed Released	Dispersed	Surveyed	Immobilized	Collared
<b>Bottom Line Total</b>	36								

## Target Un-Intentional

no take data of this type.

## Non-Target Un-Intentional

no take data of this type.

## Damage Summary

### Loss Reported

Resource	Species	Damage	WTs (Occurs)	Proj Starts	Loss	Value
<b>AGRICULTURE</b>						
<b>Field Crops</b>						
grains, milo	pocket gophers, yellow-faced	damage threat	1	1	100 acre	\$1,000
grains, milo	swine, feral	damage threat	1	1	1 in	\$0
grains, wheat	pocket gophers, yellow-faced	damage threat	1	1	100 acre	\$1,000
grains, wheat	swine, feral	damage threat	1	1	1 in	\$0
hayfields, alfalfa	pocket gophers, yellow-faced	damage threat	2	2	100 acre 1 in	\$1,000
hayfields, mixed species	swine, feral	damage threat	2	2	2 in	\$0
<b>Field Crops Sub Total</b>			8	8	300 acre 5 in	\$3,000
<b>Livestock</b>						
cattle adult (beef)	coyotes	damage threat	10	10	10 in	\$0
cattle adult (beef)	swine, feral	damage threat	3	3	3 in	\$0
cattle calves (beef)	coyotes	damage threat	10	10	10 in	\$0
cattle calves (beef)	swine, feral	damage threat	4	4	4 in	\$0
fowl, chickens (other)	coyotes	damage threat	4	4	4 in	\$0
fowl, chickens (other)	foxes, gray	predation	1	1	3 ea	\$37
fowl, chickens (other)	swine, feral	damage threat	1	1	1 in	\$0

Resource	Species	Damage	WTs (Occurs)	Proj Starts	Loss	Value
fowl, ducks (domestic)	coyotes	damage threat	1	1	1 in	\$0
fowl, ducks (domestic)	foxes, gray	damage threat	1	1	1 in	\$0
fowl, ducks (domestic)	swine, feral	damage threat	1	1	1 in	\$0
fowl, emus	foxes, gray	damage threat	1	1	1 in	\$0
fowl, guineas	foxes, gray	damage threat	1	1	1 in	\$0
fowl, ostriches	foxes, gray	damage threat	1	1	1 in	\$0
fowl, turkeys (domestic)	coyotes	damage threat	2	2	2 in	\$0
goats, z-(other adults)	coyotes	damage threat	3	3	3 in	\$0
sheep (adult)	coyotes	damage threat	4	4	4 in	\$0
sheep (adult)	coyotes	predation	1	1	1 ea	\$84
sheep (lambs)	coyotes	damage threat	4	4	4 in	\$0
sheep (lambs)	coyotes	predation	1	1	1 ea	\$106
Livestock Sub Total			54	54	5 ea 51 in	\$227
Range/Pasture						
rangeland	swine, feral	damage threat	2	2	2 in	\$0
Range/Pasture Sub Total			2	2	2 in	\$0
AGRICULTURE Sub Total			64	64	300 acre 5 ea 58 in	\$3,227
HEALTH AND SAFETY						
Human Health And Safety						
hlth/sfty, human z-(general)	skunks, striped	damage threat	1	1	1 in	\$0
Human Health And Safety Sub Total			1	1	1 in	\$0
HEALTH AND SAFETY Sub Total			1	1	1 in	\$0
NATURAL RESOURCE						
Other Natural Resources						
streams	swine, feral	damage threat	1	1	1 in	\$0
Other Natural Resources Sub Total			1	1	1 in	\$0
NATURAL RESOURCE Sub Total			1	1	1 in	\$0
PROPERTY						
Other Property						
property (general)	swine, feral	damage threat	1	1	1 in	\$0
Other Property Sub Total			1	1	1 in	\$0
Structures						

Resource	Species	Damage	WTs (Occurs)	Proj Starts	Loss	Value
dikes/dams/impoundments	pocket gophers, yellow-faced	damage threat	1	1	1 in	\$1,000
dikes/dams/impoundments	swine, feral	damage threat	3	3	3 in	\$0
irrigation pipe system	swine, feral	damage threat	1	1	1 in	\$0
roads/bridges	swine, feral	damage threat	2	2	2 in	\$0
Structures Sub Total			7	7	7 in	\$1,000
PROPERTY Sub Total			8	8	8 in	\$1,000
Total			74	74	300 acre 5 ea 68 in	\$4,227

### Loss Verified

Resource	Species	Damage	WTs (Occurs)	Proj Starts	Loss	Value
AGRICULTURE						
Livestock						
cattle calves (beef)	coyotes	predation	1	0	1 ea	\$485
goats, z-(other kids)	coyotes	injury	1	1	1 ea	\$122
goats, z-(other kids)	coyotes	predation	1	1	1 ea	\$122
sheep (lambs)	coyotes	predation	1	0	2 ea	\$211
Livestock Sub Total			4	2	5 ea	\$940
AGRICULTURE Sub Total			4	2	5 ea	\$940
Total			4	2	5 ea	\$940

### Distinct Species/Resource Conflict Counts by Form Type

Total distinct TA Species/Resource conflicts: 4

Total distinct DC (all non TA) Species/Resource conflicts: 30

### Samples Summary

Species/Disease	Sample Type	Samples
coyotes Total Sampled 20		
plague	nobuto	19
tularemia	nobuto	19
Total Samples		38

Species/Disease	Sample Type	Samples
Total Bottom Line		38

### TA/Outreach by Species Summary

	1=consultation, personal, 2=consultation, written/telephone, 3=consultation, hotline, 4=instructional session, 5=radio/tv personal appearance, 6=radio/tv public service announcement, 7=newspaper/periodical article, 8=exhibit, 9=bait distribution program, 10=information transfer, ws, 11=info. transfer, gen. wildlife management, 12=site visit, 13=web hits															
Species	1	2	3	4	5	6	7	8	9	10	11	12	13	Total	Parties	Leaflets
<u>pocket gophers,</u> <u>yellow-faced</u>	2													2	2	
Total	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0

\*0 distinct instructional sessions (which can contain more than one species or no species indicated).

### TA/Outreach by Employee Summary

	1=consultation, personal, 2=consultation, written/telephone, 3=consultation, hotline, 4=instructional session, 5=radio/tv personal appearance, 6=radio/tv public service announcement, 7=newspaper/periodical article, 8=exhibit, 9=bait distribution program, 10=information transfer, ws, 11=info. transfer, gen. wildlife management, 12=site visit, 13=web hits															
	1	2	3	4	5	6	7	8	9	10	11	12	13	Total	Parties	Leaflets
Costa,Aric	2													2	2	
Total	2	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0

### Chemicals Summary

#### CHEMICALS: EPA-REGULATED

Component	Reg. Num.	Use Type	Qty	Uom	WTs
strychnine milo (gopher) handbait	56228-19	sold	160	oz	1
weevil-cide tablets	70506-13	sold	1,000	ea	1

#### CHEMICALS: EXPLOSIVE

no EXPLOSIVE chemical data.



## CHEMICALS: I/E DRUGS

*no I/E DRUGS chemical data.*

## CHEMICALS: NON-REGULATED

*no NON-REGULATED PRDCT chemical data.*

## BIOLOGICS

*no BIOLOGICS chemical data.*

## Equipment Loaned/Distributed/Sold Summary

*no data.*

## Conflict Project Start Button Summary

Resource	Species	Proj Start Button	WTs (Occurs)
cattle adult (beef)	coyotes	10	115
cattle adult (beef)	swine, feral	3	34
cattle calves (beef)	coyotes	10	125
cattle calves (beef)	swine, feral	4	48
dikes/dams/impoundments	pocket gophers, yellow-faced	1	1
dikes/dams/impoundments	swine, feral	3	40
fowl, chickens (other)	coyotes	4	43
fowl, chickens (other)	foxes, gray	1	16
fowl, chickens (other)	swine, feral	1	11
fowl, ducks (domestic)	coyotes	1	11
fowl, ducks (domestic)	foxes, gray	1	16
fowl, ducks (domestic)	swine, feral	1	11
fowl, emus	foxes, gray	1	16
fowl, guineas	foxes, gray	1	16
fowl, ostriches	foxes, gray	1	16
fowl, turkeys (domestic)	coyotes	2	19
goats, z-(other adults)	coyotes	3	35
goats, z-(other kids)	coyotes	1	2
grains, milo	pocket gophers, yellow-faced	1	1
grains, milo	swine, feral	1	14
grains, wheat	pocket gophers, yellow-faced	1	1
grains, wheat	swine, feral	1	14
hayfields, alfalfa	pocket gophers, yellow-faced	2	2
hayfields, mixed species	swine, feral	2	23
hlth/sfty, human z-(general)	skunks, striped	1	86
irrigation pipe system	swine, feral	1	11
property (general)	swine, feral	1	15

NM: County 07/01/2018 to 12/31/2018 Report FOR INTERNAL USE ONLY

Resource	Species	Proj Start Button	WTs (Occurs)
rangeland	swine, feral	2	32
roads/bridges	swine, feral	2	26
sheep (adult)	coyotes	5	65
sheep (lambs)	coyotes	5	65
streams	swine, feral	1	17
watershed	swine, feral	0	6

**Application Cover Sheet**

**FY 2020 LDWI Distribution/ Grant Application**

**Amount: \$97,540.00**

**Submitted by:**

**Andrea Shafer**

**Program Coordinator**

**Quay County DWI Program**

**113 East Main Street**

**P.O. Box 1011**

**Tucumcari, New Mexico 88401**

**Contact Number: 575-461-6096**

**Fax: 575-461-0645**

**Email: [andrea.shafer@quaycounty-nm.gov](mailto:andrea.shafer@quaycounty-nm.gov)**

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**STATE OF NEW MEXICO  
TAXATION AND REVENUE DEPARTMENT  
REGISTRATION CERTIFICATE**

Date Business Started in NM <b>01-01-70</b>	Date ID Number Issued <b>00-00-00</b>	IDENTIFICATION NUMBER <b>01-508801-00 4</b>
Business Location <b>300 SOUTH THIRD ST</b>		FILING STATUS <input checked="" type="checkbox"/> Monthly
City and State <b>TUCUMCARI NM</b>	Zip Code <b>88401-0000</b>	<input type="checkbox"/> Quarterly Filing
Taxpayer Name <b>QUAY COUNTY GOVERNMENT</b>		Jan - Mar Apr - June July - Sept Oct - Dec
Mailing Address <b>PO BOX 1246</b>		<input type="checkbox"/> Semiannual Filing
City and State <b>TUCUMCARI NM</b>	Zip Code <b>88401-0000</b>	Jan - June July - Dec

This Registration Certificate is issued pursuant to Section 7-4-12 NMSA 1978 for Gross Receipts, County Gross Receipts, Municipal Gross Receipts, Compensating and Withholding Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrant's business is subject to certain requirements under Section 7-4-61 NMSA 1978.

Audit and Compliance Division, Director

By 

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630.

exp-22 6/01

STATUS-ACTIVE

THIS CERTIFICATE IS NOT TRANSFERABLE

**STATE OF NEW MEXICO  
TAXATION AND REVENUE DEPARTMENT  
REGISTRATION CERTIFICATE**

Date Business Started in NM <b>01/01/1970</b>	Date ID Number Issued <b>02/10/1970</b>	IDENTIFICATION NUMBER <b>01-508801-00-4</b>
Business Location <b>200 SOUTH THIRD ST</b>		FILING STATUS <input checked="" type="checkbox"/> Monthly
City and State <b>TUCUMCARI NM</b>	Zip Code <b>88401-0000</b>	<input type="checkbox"/> Quarterly Filing
Taxpayer Name <b>COUNTY QUAY</b>		Jan - Mar Apr - June July - Sept Oct - Dec
Firm Name <b>QUAY COUNTY GOVERNMENT</b>		<input type="checkbox"/> Semiannual Filing
Mailing Address <b>P. O. BOX 1246</b>		Jan - June July - Dec
City and State <b>TUCUMCARI NM</b>	Zip Code <b>88401-0000</b>	

This Registration Certificate is issued pursuant to Section 7-4-12 NMSA 1978 for Gross Receipts, County Gross Receipts, Municipal Gross Receipts, Compensating and Withholding Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrant's business is subject to certain requirements under Section 7-4-61 NMSA 1978.

Audit and Compliance Division, Director

By 

Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630.

STATUS: ACTIVE

THIS CERTIFICATE IS NOT TRANSFERABLE

exp-22 7/02

**FY2018-2019  
QUAY COUNTY  
RESOLUTION NO. 19**

**A RESOLUTION AUTHORIZING THE COUNTY TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF NM FINANCE AND ADMINISTRATION, LOCAL GOVERNMENT DIVISION TO PARTICIPATE IN THE LOCAL DWI GRANT AND DISTRIBUTION PROGRAM AND DELEGATING AUTHORITY.**

**WHEREAS**, the Legislature enacted Section 11-6A-1 through 11-6A-6 NMSA 1978 as amended to address the serious problems of Driving While Intoxicated (DWI) in the State; and

**WHEREAS**, a program is established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence domestic abuse related to DWI, DWI, alcoholism and alcohol abuse; and

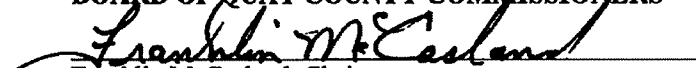
**WHEREAS**, the county DWI planning council and other governmental entities approval must be received in order to apply for grant and distribution funding; and

**WHEREAS**, the County along with participating agencies is making application to the Department of Finance and Administration, Local Government Division for program funding.

**NOW THEREFORE, BE IT RESOLVED** by the governing body of Quay County that the County Chairperson, or designee, on behalf of the County and all participating entities is authorized to submit an application for the Distribution and Grant Fiscal Year 2020 program funding under the regulations established by the Local Government Division.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of February, 2019.

**BOARD OF QUAY COUNTY COMMISSIONERS**

  
Franklin McCasland, Chairman

  
Sue Dowell, Member

  
Mike Cherry, Member

ATTEST:

  
Ellen White, Quay County Clerk (SEAL)

\_\_\_\_\_  
DWI Planning Council Representative

**Section One: Signed Forms**

## **DOH ASSURANCES AND COOPERATIVE AGREEMENT**

The Quay County/Municipality DWI Program referred to as the "Program" and the New Mexico Department of Health (DOH), Epidemiology and Response Division (ERD) hereby receives the following assurances and enters into the following cooperative agreement, to carry out the requirements of the evaluation MOU between DOH and the Department of Finance and Administration:

The DOH:

1. Acknowledges that it is in full compliance with the provisions concerning research activities in accordance with Federal confidentiality regulations, 42 CFR 2.16 and 2.52, including:
  - a. That a research protocol is maintained in accordance with the security requirements of 42 CFR 2.16; and
  - b. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained; and no individual client will be identified in any report resulting from any epidemiologic research; and
2. Acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the ERD is fully bound by the provisions of the Federal confidentiality regulations, 42 CFR Part 2: and
3. Resists any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.

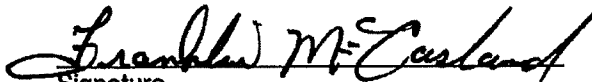
The Program:

1. Agrees to allow the ERD access to client records from the web based client screening and tracking system for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome monitoring research activities.

This agreement will become effective on July 1, 2019.  
This agreement will expire on June 30, 2020.



County Manager or other authorized official (Please Print)

  
Signature

February 11, 2019  
Date

Michael Landen, MD, MPH,  
State Epidemiologist and  
Director Epidemiology and Response Division  
New Mexico Department of Health  
Harold Runnels Building  
1190 St. Francis Drive  
Santa Fe, NM 87502

Date

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## MEMORANDUM OF UNDERSTANDING

The Quay County/Municipality DWI Program (hereinafter referred to as the "Program") and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program (hereinafter referred to as "Division") hereby exchange the following assurances and enter into the following Memorandum of Understanding (MOU):

The Division assures:

1. That Division is in full compliance with the provisions concerning security for records and research activities in accordance with Federal Confidentiality regulations, 42 CFR Part 2.16 and 2.52.
2. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained, or according to the terms of this MOU.
3. That in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Division acknowledges it is bound by the provisions of the Federal confidentiality regulations, 42 CFR Part 2.
4. That the Division shall undertake to resist any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.
5. That the Division is not a "covered entity" as defined by the Department of Health and Human Services Regulations entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA); (the HIPAA Regulations).
6. That the Division shall never possess treatment or maintain any "individually identifiable health information" or transmit "protected health information" as defined by the HIPAA Regulations and in the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

The Program agrees to:

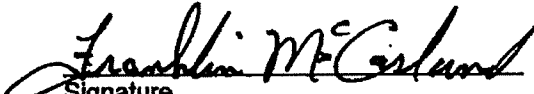
1. Upon request, provide the Division or other parties authorized with client records for those clients provided services through the Local Government Division DWI Grant Program, for the purpose of conducting outcome

monitoring research activities, and evaluation of LDWI Program interventions.

2. If applicable, comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) and the Department of Health and Human Services Regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
3. Report or transmit data to the Division that deletes and contains no "individually identifiable health information" or "protected health information" as defined by the HIPAA Regulations and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

Franklin McCasland

County Commission Chairperson (or Designee)  
(Please Print)

  
Signature

February 11, 2019  
Date

Executed this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_, Director  
Local Government Division

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**STATEMENT OF ASSURANCES**  
**Local DWI Grant and Distribution Program**

Fiscal Year 2020: July 1, 2019 – June 30, 2020

The applicant hereby assures and certifies compliance with the following statutes, rules, regulations, and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program:

1. Compliance with the provisions of the New Mexico Local DWI Grant Program Act, Sections 11-6A-1 through 11-6A-6 NMSA 1978 as amended, the NMAC Title 2, Chapter 110 Part 4 Regulations, and the approved LDWI Guidelines.
2. The applicant has the responsibility and legal authority to receive and expend funds as described in the grant and distribution project description, as well as to finance the grantee share (minimum 10%) of costs of the project, including all project overruns.
3. Compliance with the State Procurement Code, Sections 13-1-21 through 13-1-199, NMSA 1978 as amended, with the exception of Home Ruled Governments. All project-related services, activities or programs done through a service provider must be implemented through a professional services contract. Any project-related contract, subcontract, or agreement and related amendments, providing services to the grant or distribution program, must be submitted for administrative review by the Local Government Division prior to execution.
4. Adherence to all financial, accounting, and reporting requirements of the Department of Finance and Administration. Distribution programs will include the Exhibit F, the Local DWI Distribution Fund Financial Status Report. Grant programs will include the Local DWI Program Request for Payment/Financial Status Report, Exhibit D. The said reports shall include a narrative of successes and challenges, a detailed budget breakdown of expenditures to date, a summary of any fees collected and/or expended, the Screening and Tracking Report, the Managerial Data Set, Planning Council meeting agendas and minutes, and such other information following the objectives of the county's evaluation as may be of assistance to the Division in its evaluation.
5. Compliance with the requirement to not budget, nor expend, any of the grant amount awarded or the amount distributed for **indirect administrative costs** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall document all direct program administrative expenditures and in-kind/match administrative expenditures.
6. Compliance with the requirement to not budget, nor expend, greater than **ten percent** of the grant amount awarded or the amount distributed for **capital purchases** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall

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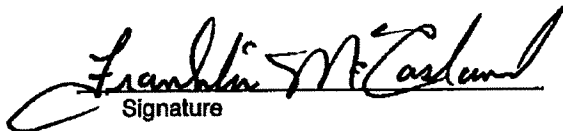
specify all capital purchases. The ten percent cap for capital purchases does not exist with detoxification funding grants.

7. Compliance with all required reports, including but not limited to: the first quarter narrative and fiscal reports due on the last working day of October; the second quarter narrative and fiscal reports due on the last working day of January; and the third quarter narrative and fiscal reports due on the last working day of April; the fourth and the final quarter Grant Fiscal report due by the 10<sup>th</sup> of July and the fourth and final narrative and distribution fiscal reports for the fiscal year due the last working day of July. Annual protocols for the screening, treatment, and compliance monitoring components are due the last working day of July for the current fiscal year. The annual reports which include program evaluation are due the last working day of July for the prior fiscal year.
8. Compliance with the current Local DWI Grant Program Screening Guidelines. To avoid any conflict of interest, or appearance of conflict of interest, screeners should not be affiliated with any contracted treatment agency. Clients will be given options (a list of available providers) for alcohol related treatment and will not be *mandated* to a particular treatment agency.
9. If applicable to the applicant, compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
10. Any distribution program under run amount for the fiscal year must be returned to the Local DWI Grant Fund by September 30 of the following fiscal year. Failure to remit an under run to the Local DWI Grant Fund will cause suspension of grant reimbursements and/or future distributions until the remittance is made.
11. Grant program under runs revert to the Local DWI Grant Fund.
12. Compliance with all applicable conditions and requirements prescribed by the Division in relation to receipt/accountability of state General Funds.
13. The grant applicant will follow the scope of work for the grant program, as negotiated with the Local Government Division, and in accordance with the local planning council's approved plan. The applicant will submit any proposed modifications/amendments to the scope of work to the Division for its approval, prior to execution.
14. The distribution program applicant will follow the local planning council's application as approved by DWI Grant Council in the application review process. The applicant will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

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15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.
16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. Such records shall be preserved for a period stated in the Local DWI Grant Fund Agreement following completion of all the conditions of the grant agreement and the distribution program administrative guidelines.
17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.
18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

Franklin McCasland  
County Commission Chairperson (or Designee) (Please Print)

  
Signature

February 11, 2019  
Date

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## Section Two: Application Forms

### Local DWI Program Personnel

<b>Coordination, Planning and Evaluation:</b> <b>Name: Andrea Shafer</b> <b>Title/Organization: Program Coordinator/DWI</b> <b>Address: 113 E. Main Street. P.O. Box 1011</b> <b>Tucumcari, NM 88401</b> <b>Phone: (575) - 461- 6096     Cell:</b> <b>Fax: (575) - 461 - 0645</b> <b>Email: <a href="mailto:andrea.shafer@quaycounty-nm.gov">andrea.shafer@quaycounty-nm.gov</a></b>	<b>Court Monitoring:</b> <b>Name: Andrea Shafer/Richard Marano</b> <b>Title/Organization: Program Coordinator/</b> <b>Compliance Officer</b> <b>Address: PO. Box 1011, Tucumcari, NM.88401</b> <b>Phone: (575) - 461- 6096</b> <b>Email: <a href="mailto:andrea.shafer@quaycounty-nm.gov">andrea.shafer@quaycounty-nm.gov</a></b>
<b>Prevention:</b> <b>Name: Susan Lease</b> <b>Title/Organization: Certified Prevention Specialist, (CPI)</b> <b>Address: 113 E. Main Street. P.O. Box 1011</b> <b>Phone: 575-461-6096</b> <b>Email: <a href="mailto:susan.lease@quayCounty-nm.gov">susan.lease@quayCounty-nm.gov</a></b>	<b>Evaluator:</b> <b>Name: To Be Hired on contractual Basis</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>
<b>Enforcement:</b> <b>Name:</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>	<b>Alternative Sentencing:</b> <b>Name:</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>
<b>Screening:</b> <b>Name: Andrea Shafer/Richard Marano</b> <b>Title/Organization: Program Coordinator/</b> <b>Compliance Officer</b> <b>Address: P.O. Box 1011, Tucumcari, NM. 88401</b> <b>Phone: (575) - 461- 6096</b> <b>Email: <a href="mailto:andrea.shafer@quaycounty-nm.gov">andrea.shafer@quaycounty-nm.gov</a></b>	<b>Other (Identify Component):</b> <b>Name:</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>
<b>Treatment:</b> <b>Name: Andrea Shafer</b> <b>Title/Organization: Program Coordinator/DWI</b> <b>Address: 113 E. Main Street. P.O. Box 1011</b> <b>Tucumcari, NM. 88401</b> <b>Phone: (575) - 461- 6096</b> <b>Email: (575) - 461 - 0645</b>	<b>Other (Identify Component):</b> <b>Name:</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>
<b>Compliance Monitor:</b> <b>Name: Richard Marano</b> <b>Title/Organization: Compliance Officer</b> <b>Address: 113 E. Main Street. P.O. Box 1011</b> <b>Tucumcari, New Mexico 88401</b> <b>Phone: (575) - 461- 6096</b> <b>Email: <a href="mailto:richard.marano@quaycounty-nm.gov">richard.marano@quaycounty-nm.gov</a></b>	<b>Other (Identify Component):</b> <b>Name:</b> <b>Title/Organization:</b> <b>Address:             Zip Code:</b> <b>Phone:</b> <b>Email:</b>



**County/City Personnel - Complete all contact information.**

<b>County/City Manager:</b> Name: <b>Richard Primrose</b> Title/Organization: Quay County Manager Address: PO Box 1246, Tucumcari, NM 88401 Phone: (575) - 461-2112 Fax: (575) - 461- 6208 Email: <a href="mailto:richard.primrose@quaycounty-nm.gov">richard.primrose@quaycounty-nm.gov</a>	<b>Mayor:</b> Name: Title/Organization: Address: Zip Code: Phone: Email:
<b>Finance:</b> Name: <b>Cheryl Simpson</b> Title/Organization: Quay County Finance Director Address: PO Box 1246, Tucumcari, New Mexico 88401 Phone: (575) - 461 - 2112 Fax: (575)- 461 - 6208 Email: <a href="mailto:Cheryl.simpson@quaycounty-nm.gov">Cheryl.simpson@quaycounty-nm.gov</a>	<b>Other (Identify):</b> Name: Title/Organization: Address: Zip Code: Phone: Email:
<b>County/City Treasurer:</b> Name: <b>Patsy Gresham</b> Title/Organization: Quay County Treasurer Address: PO Box 1226, Tucumcari, NM Zip Code: 88401 Phone: (575) - 461- 0470 Email: <a href="mailto:patsy.gresham@quaycounty-nm.gov">patsy.gresham@quaycounty-nm.gov</a>	<b>Other (Identify):</b> Name: Title/Organization: Address: Zip Code: Phone: Email:
<b>County Commission Chair:</b> Name: <b>Franklin McCasland – District 2</b> Title/Organization: County Commissioner Chair Address: PO Box 1246, Tucumcari, NM 88401 Phone: (575) - 461-2112 Email: <a href="mailto:finccasland79@yahoo.com">finccasland79@yahoo.com</a>	<b>Other (Identify):</b> Name: Title/Organization: Address: Zip Code: Phone: Email:
<b>Other (Identify): County Commissioner: District 3</b> Name: <b>Mike Cherry</b> Title/Organization: Quay County Commissioner Address: 300 south 3 <sup>rd</sup> Street. PO Box 1246 Tucumcari, NM 88401 Phone: (575) - 461-1924 Email: <a href="mailto:mike.cherry@quaycounty-nm.gov">mike.cherry@quaycounty-nm.gov</a>	<b>Other (Identify):</b> Name: Title/Organization: Address: Zip Code: Phone: Email:
<b>Other: County Commissioner: District 1</b> Name: <b>Sue Dowell</b> Title/Organization: Quay County Commissioner Address: 300 South 3 <sup>rd</sup> Street. PO Box 1011 Tucumcari, NM. 88401 Phone: (575) - 487-9375 Email: <a href="mailto:sue.dowell@quaycounty-nm.gov">sue.dowell@quaycounty-nm.gov</a>	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Fax: Email:

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<b>Other: (Identify)</b> Name: <b>Sheryl Chamber</b> Title/Organization: Administrative Asst.- County Manager Address: PO Box 1246, Tucumcari, NM. 88401 Phone: (575) - 461-2112 Fax: (575) - 461 - 6208 Email: <a href="mailto:sheryl.chamber@quaycounty-nm.gov">sheryl.chamber@quaycounty-nm.gov</a>	

## Local DWI Planning Council Members

*Complete all contact information.*

<b>Chair:</b> Name: <b>Russell Shafer – County Sherriff</b> Organization: Quay County Sheriff's Office	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: Christopher Birch Organization: Quay County Detention Center	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: <b>Judy Roybal- Supervisor</b> Organization: CYFD	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: <b>Heidi Adams</b> Organization: District Attorney's Office	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: <b>Cassidy Huffman</b> Organization: Sunrise Medical Center	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: Organization:	<b>Voting Member:</b> Name: Organization:
<b>Voting Member:</b> Name: Organization:	<b>Voting Member:</b> Name: Organization:

**Distribution and Grant Funding Application Cover Sheet**

**Application Cover Sheet**

**FY 2020 LDWI Distribution/ Grant Application**

**Amount: \$97,540.00**

**Submitted by:**

**Andrea Shafer**

**Program Coordinator**

**Quay County DWI Program**

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### **Statistical Analysis/Reason for Component Selection**

- 1. Briefly describe the DWI trends and issues in the county using relevant and current statistical data.**

Quay County, New Mexico's estimated population is 8,306 with a growth rate of -2.91% in the past year according to the most recent United States census data. Quay County, New Mexico is the 26th largest county in New Mexico. 8,306.

Our anticipation for next year would be the same for this year. In a community with the economic and social dynamics that this community experiences regularly, we cannot determine, from year to year, whether there will be a growth or reduction in student population.

The goals and objectives will not change in FY:2020. The implementation of the evidenced-Based curriculum-Project Northland (Middle school & high school students) will be the main focus of prevention efforts in Quay County. We will not be increasing the number of individuals to our program this year, but will actually be maintaining the number of youth/students we will provide school-based services to. Due to attrition of local population, and the current instability of the economy, we do not anticipate a growth in local youth population for this year, and it is possible that we may see a decline. Also, anticipating the percentage of unmatched pairs of pre- and post-tests that is indicative of a process such as, with student changing classes, potential suspensions, families moving out of town, we will use a conservative figure that we can live up to our contractual obligations. However, this does not mean that the local DWI Program will not attempt to offer our services to an even greater number of youth/students than is proposed. This year, we exceeded our goals; however, we cannot be assured that this will be a constantly recurring theme.

The Quay County DWI Program will also implement initiatives that will increase the collaboration and coordination among stakeholders to collectively address and reduce underage drinking, underage binge drinking and DWI among youth and adults.

Per December 2018 New Mexico Substance Abuse Epidemiological study, Quay (all rates are age-adjusted to the 2000 population):

- Ranked 7<sup>th</sup> in the State (of 33 Counties) for Alcohol-related Chronic Disease Death Rates by County: Quay (39.4 per 100,000); State (32.8).
- Ranked 9 in the State for alcohol -Related CLD (Chronic Liver Disease) Death Rates by County: Quay (23.3 per 100,000.; State (20.3).
- Ranked 1<sup>st</sup> in the State for Adult Binge Drinking by County, Adults aged 18+: Quay (28.6); State (14.1).

- Ranked 7<sup>th</sup> in the State for Adult Heavy drinking by County, Adults aged 18+: Quay (6.3); State (5.2).
- Ranked 17<sup>th</sup> in the State for Alcohol-Related Motor Vehicle Traffic Crash (MVTC) death by County, all ages: Quay (6.5); (State (5.9).

Per New Mexico (NM) Youth and Resiliency Survey (YRRS)2017, Quay County showed Current drinking (Grades 9-12):

- Quay County Current Drinking at 25.8% compared to NM at 27.5%. This is a drop from 48.3% in 2007, 41.9% in 2009, 33.5% in 2011, 28.4% in 2013 and 2015.
- Binge drinking in 2017 at 8.4% compared to NM at 11.2%. This is a drop from 32.2% in 2007, 25.5% in 2009, 23.4% in 2011, 18.9% in 2013 and 17% in 2015.
- Quay County drinking and driving is 4.2% lower compared to NM 7.0% in 2017. This has dropped from 16% in 2007, 14.5% in 2009, 7.9% in 2011, 7.3% in 2013 and 7.5% in 2015.
- In 2017, First drink before age 13 at 25% compared to New Mexico (NM) 21.4%. This is 3.6% rise in the survey in 2017. This has dropped from 16% in 2007, 14.5% in 2009, 7.9% in 2011, 7.3% in 2013 and 7.9% in 2015.

Per New Mexico Youth and Resiliency survey (YRRS) 2017:

- Quay County showed current drinkers (Grades 6-8) at 8.6% compared to NM at 10.5%. That's 1.9% below the state average. Compared to 22.2% in 2009, 15. % in 2011, 9.5% in 2013.
- No YRRS done in 2015 for Quay County Middle school students. Quay County five or more drinks on a single occasion at 2.6% compared to NM 4.9%. This is a dropped from 13.7% in 2009, 10.7% in 2011, and 4.7% in 2013.
- Quay County ever had a drink of alcohol at 26.7% compared to NM at 25.3%. Though we have a slight 1.4% increase in 2017, this has dropped from 46% in 2009, 37.2% in 2011, 25.8% in 2013.
- First drink before age 11, Quay County showed 13.3% compared to NM 11.1%. That is 2.2% increase in 2017 compared to 19.2 in 2009, 19.7 % in 2011, and 14% in 2013. Comparing the trends in the past five (5) years or more, Quay County DWI Program is showing improvements in our prevention program by looking at the statistical analysis done by the YRRS, that's why we choose to select this component of the program.

## 2. Describe the DWI offender population using relevant and current statistical data.

In Calendar year 2018, Quay County screened 26 clients. The average age was 16-50 years of age. Average age is 34, white male. Less than 12 years education, part-time or not employed, on Medicaid or no insurance, has tried at least one drug. Lives with significant other or parents.

### **Gaps, Needs and Local Participation**

Local DWI (LDWI) Quay County is requesting funding for three separate components in order to address our issue with DWI from many different directions. We are requesting funding for: Prevention, Compliance Monitoring/Tracking and Coordination, Planning & Evaluation.

**Prevention:** We chose to request funding for this program or component because of the results of the Youth and Resiliency Survey (YRRS Grades 9-12): Quay County indicates that we have 3.6% increase in 2017, First drank before age 13 at 25% compared to New Mexico (NM) 21.4% and (YRRS Grades 6-8): First drink before the age of 11, Quay County showed 13.3% compared to New Mexico (NM) 11.1%. That is 2.2% increase in 2017. Alcohol use by our teens is very significant. Quay County DWI Program needs this component because this is the only organization that provides Prevention program in Quay County schools and in Quay County itself.

The Program needs an evaluator to conduct program monitoring. Program fidelity is maintained through comparison of actual services and activities delivered to those in the handbook and training manuals of the programs. Fidelity is furthered maintained by review of the activities and dosage information by the evaluator at monthly site visits and at least weekly phone calls to staff to discuss program implementation. Site visits also permit observations of program delivery by the evaluator.

Concha Montano - evaluator (To be hired) will perform evaluation management and will be responsible for creating the evaluation instruments, both process and outcome. Depending on the level of funding awarded (and thus the total amount of prevention activities supported by LDWI. Her time will be devoted to creation and revision of questionnaires and forms, developing protocols for questionnaire and form administration, performing both qualitative and quantitative analysis of the process and outcome data, providing timely verbal feedback to the program administrator on those data, preparing quarterly evaluation reports and preparing the final evaluation report. The program staff will be responsible for administering forms and questionnaire to the appropriate participants at workshops, training sessions, and meetings.

**Enforcement:** We will not request funding for Enforcement as the Quay County Sherriff's office has obtained funding for DWI enforcement through other sources, (exhibits C2 and J2).

**Screening:** In Quay County, Screening is 100% self-funded. Compliance does the screening with the clients as soon as possible after court and as part of the intake process. The Compliance officer who does the screening is responsible for entering it in the data base. The Coordinator and Compliance officer will handle the screening. There are no contractors under this component.

**Domestic Violence:** Is not funded by LDWI funds. Batters intervention is funded through Hartley House of Clovis, New Mexico. Although, we do not fund Domestic violence, we provide compliance for Domestic Violence offenders. If no one monitors these offenders they will not comply with their sentences, which leads to the perception that DWI and Domestic Violence are not serious issues. Monitoring these offenders will reduce recidivism.

**Outpatient/Jail -Based Treatment:** We do not fund treatment. We have five (5) different agencies that provide out-patient counseling. Two of the agencies have a sliding fee scale and one has a Spanish Speaking Therapist, that can fill-up the gap and needs of the program for Spanish speaking clients.

**Compliance Monitoring/Tracking:** Quay County, LDWI request funding for this component. We provide compliance supervision for all misdemeanor DWI Offenders in Quay County. Compliance officers also provided screening and tracking for felony and DWI Offenders. Tracking begins at arrest. We monitor the person from arrest, to conviction, to completion of sentence. These services include probation, urinalysis, screening, and monitoring compliance with other sanctions such as treatment, ignition interlock, community service, payment of fines, fees and restitution, and any other sanctions imposed. We are unique in that we actually attend all DWI hearings in our county. This allows us to access the offender and set up all mandates without losing them because they fail to report to our office.

The compliance officer attends all DWI court hearings. Convicted offenders are screened as soon as possible after court and intake probation paperwork is completed. This includes signing probation agreements, restitution plans, community service referrals, and DWI schools' referrals. Screenings are entered and treatment referrals are sent to the Judge. ADE is updated. Probation violation reports are filed with the District Attorney's office. Compliance Officer (MCCO) testifies at probation violation hearing and makes recommendations for sentencing of probation violations.

**Coordination Planning & Evaluation:** Request funding for this component which monitors all programs for completion of goals and integrity of the program. This component is necessary because without it the others would not exist. The DWI Coordinator and Prevention Specialist worked closely to make sure that the services requested is being implemented. The Coordinator coordinate all aspects of the DWI and day to day operations of the program. Coordinator is responsible for the submission of the quarterly and annual reports. Worked closely with District, Magistrate Courts and local law enforcement agencies to reduce DWI in Quay County. We also provide Prevention Services to grades 6-12 (Middle & High school) in the three largest of the Quay County schools.

**Alternative sentencing:** Quay County DWI will not request funding under this component. The Quay County Detention Center has ankle electronic bracelet monitor when needed.

### **3. Describe the current county program strategy/activities:**

**Prevention Component:** This funding is use to provide Prevention services in Quay County schools, (Tucumcari, Logan and San Jon). In Quay County, LDWI currently funds the prevention program at part-time employee (0.5 FTE), to provide Prevention education to Quay County school Districts. It is imperative for Quay County DWI Program to receive this funding to secure services to the schools. The DWI program is the only agency that delivers and provides Prevention education in Quay County Schools.



We also received other funding from Department of Transportation (DOT) and underage Drinking Prevention program to fully supplement the drug prevention education in Quay County. Last year, we did not receive the funding from Department of Transportation So, to continue serving the schools, the County requested more funding from LDWI. The Prevention Specialist, (PS) oversees the entire substance abuse prevention projects for the DWI program, and will be working closely with the DWI Coordinator. Prevention Specialist manages the implementation of various Prevention Projects, and facilitates the day-to-day operations. Prevention Specialist assures that activities and planning are completed in timely manner, as needed, delivers direct prevention services. Prevention specialist will be responsible for providing the facilitation of the Project Northland Curriculum, a Science-based program in Quay County schools. The Staff who facilitates this program travels 50 miles round trip to Logan and San Jon Municipal schools to implement this program, and 20 miles round trip to Tucumcari Public schools. Primary prevention activities are those directed at individuals who do not require treatment for substance abuse. In implementing the comprehensive primary prevention program, the Quay County DWI Program will use two (2) strategies listed below.

- (1) **Information Dissemination:** This Strategy provides awareness and knowledge of the nature of alcohol, tobacco and drug use, abuse and addiction and their effects on individuals, families and communities. It also provides knowledge and awareness of available prevention programs and services. Information dissemination is characterized by one-way communication from the source to the audience, with limited contact between the two. Examples of the activities conducted and methods used for this strategy include (but are not limited to) the following:  
Clearinghouse/information resource(s); Resource directories; Media Campaigns; brochures, Radio? TV Public Service Announcement (PSA); Speaking engagement; Health Fairs/health promotions; and information.
- (2) **Community-Based processes:** This strategy aims to enhance the ability of the community to more effectively provide prevention and treatment services for alcohol, tobacco and another drug disorder. Activities in this strategy include organizing, enhancing efficiency and effectiveness of service implementation, interagency collaboration, coalition building and networking. Examples of activities conducted and methods used for this strategy include (but are not limited to) the following:  
Community and volunteer training, e.g., neighborhood action training, training of key people in the system, staff/official training; Systematic planning; multi-agency coordination and collaboration; accessing services and funding; and community teambuilding.

**Compliance Monitoring/ Tracking Component:** LDWI funds are used for compliance. We provide compliance supervision for all misdemeanor DWI Offenders in Quay County. Compliance officers also provided screening and tracking for felony and juvenile DWI offenders. Tracking begins at arrest. The compliance officer attends all DWI court hearings. Convicted offenders are screened as soon as possible after court and intake

probation paperwork is completed. This includes signing probation agreements, restitution plans, community service referrals, and DWI Schools referrals. Screenings are entered in ADE and treatment referrals are sent to the judge.

**Coordination Planning & Evaluation:** Request funding for this component which monitors all programs for completion of goals and integrity of the program. This component is necessary because without it the others would not exist. The DWI Coordinator and Prevention Specialist worked closely to make sure that the services requested is being implemented. The Coordinator coordinate all aspects of the DWI and day to day operations of the program. Coordinator is responsible for the submission of the quarterly and annual reports. Worked closely with District, Magistrate Courts and local law enforcement agencies to reduce DWI in Quay County. We also provide Prevention Services to grades 6-12 (Middle & High school) in the three largest of the Quay County schools.

Some of the challenges we meet at the County are the following: Working with the District Courts is still a problem. District Court will not notify the DWI staff about DWI hearings and occasionally does not order the screening, or District Courts orders and do not notify DWI staff. Getting clients into rehabilitation programs because some of the programs charge entry fees and clients has been in jail for a long period of time. By the time we can get them to Treatment, it's already late. Most of our clients do not hold jobs, no insurance, high school drop outs or no education. Transportation is also a problem and they live with their parents. We have a Safe ride services, but it cannot accommodate the needs of the community. We live in the rural areas of North Eastern New Mexico and we have to travel 173 miles one way to go to Albuquerque, 166 miles to Santa Fe, 160 miles to Roswell, and 89 miles to Clovis. All the services needed are located far away from Quay County.

#### **4. Explain the component selection based on the county gaps and needs.**

**Prevention Component:** Goal: Delay or reduce the use of alcohol.

The objective: One Hundred (100) youth ages 11-17 who participates in Project Northland (PN) will demonstrate: 5% increase in behavioral outcomes including family bonding and family management skills, a 5% decrease in negative behaviors including aggressiveness and conduct disorders, and a 20% reduction in thirty-day use of alcohol.

Middle and High school Activities:

1. Implement a recruiting and marketing plan to form MOA's with schools and relevant partners, and secure facilities/service sites.
2. Prepare evaluation instruments for program implementation by July 30, 2019.
3. Provide refresher course for facilitators by August 30, 2019.
4. Project Northland (PN) delivery staff will participate in curriculum training as needed.
5. Participate in evaluator training with program evaluator as needed.
6. Implement Project Northland (PN) serving 100 youth with the identified schools in Quay County. Each grade will receive the service eight (8) 45-minute classroom sessions which can be taught for once or twice a week in four (4) to eight consecutive weeks.

7. Students will range from grades 6-12, from Quay County school district (Logan, San Jon and Tucumcari)
8. Two cohorts of services (at least 50% of service population) shall be delivered between September and December 2019. The remaining cohorts will be delivered between January and May 2020.

Process evaluation: Monthly Data entry System (MDS) or ADE, record of attendance, sign-in sheets, program fidelity checks, monthly narratives, (progress towards objective, timeline, barriers, and accomplishments) minutes of meetings, list of members and agencies represented, dates of meetings and training certificates

5. **Explain how the DWI program provides services to the entire county, including rural areas and/or Native American lands.**

The Quay County DWI Program provides services in all areas of Quay County. It consists of several small communities, Nara Visa, San Jon, Logan, House, and Tucumcari, the largest. The office is located in Tucumcari but services are provided in all communities. Prevention Program is provided in Tucumcari, san Jon and Logan schools. Tucumcari is located in the rural areas and we travel 50 miles round trip or more to provide services in our little community. Positive relationship and ongoing collaboration with the schools have allowed for students in Quay County to received much needed services. The access to large group of youth in this group has provided for youth to receive quality support and assistance. We participate in community events in all of the communities. We do not have Native American lands in Quay County.

6. **Describe how the planning council represents the community.**

The Planning Council represents the community in diverse activities. For example: The Assistant District Attorney, the Magistrate Courts, & the sheriff's office participates during the Red Ribbon Campaign by having a booth to educate the community about the dangers of Alcohol, drugs and tobacco, participate with the Maze of Life event in our local Mesa lands Community College to educate the community and college students and parents about the laws and penalties of providing alcohol to kids under 21 years of age. Provide underage drinking activity by using the google during the Health Fair at Tucumcari Convention Center. The above examples are just few activities that our planning council does in our community.

7. **Describe the involvement the local DWI Planning Council had in component selection and application development.**

The Quay County DWI Council discussed what is currently being provided and what is needed, and compared it to what is also available in the community. We have monthly meeting; the grant application is the major point of discussion in February meetings.

8. **Are there tribal entities in the county? If yes, does the planning council have tribal/pueblo representation?**

No. Quay County has no tribal lands.

**9. Explain any current or planned collaboration efforts the program has with other agencies/organizations in the county, including rural and Native American entities.**

The DWI Program has broad-based support for its effort over the past 24 years to reduce DWI and Underage drinking by the four (4) school districts, the County and City Commissioners, and behavioral and health care providers within Quay County. Example of current or planned collaboration efforts of the DWI Program is helping with the assessment of the community needs, which the Maternal Health Council is working on at the moment. This tool helps different organizations about what services we can provide in Quay County. Another example is the Maze of Life at the Community college. This is an annual event which it takes a process to coordinate and collaborate with the different community organization. The purpose is to educate the College students about the dangers of underage drinking, providing alcohol to under 21 years of age and understanding the penalties of this offenses. The DWI Program assists by being in the different program committees through collaboration with our partners on monthly basis. Another great example of collaboration effort is working with the Quay County schools. Prior to when school starts, the Preventionist have to schedule a meeting to sign a Memorandum of Agreement (MOA's or MOU's) with the different school Superintendents prior to starting the program. Attend school boards to show representation of the organization and familiar with the teachers old and new hires. Volunteer and participate at the different event are a good collaboration with different organization too. Though, we don't have Native American entities in Quay County, we have Native American participants in our events.

**10. List the names of relevant professional organizations/associations of which the program, program coordinator, or program staff are members (i.e. New Mexico Prevention Network, Behavioral Health Local Collaborative, Teen Court Association, etc.).**

Quay County Maternal Health Council, New Mexico Association of Counties (NMAC), Quay County School Districts, (Tucumcari, San Jon, Logan and House) serves as the Prevention Specialist and Substitute teacher (Tucumcari Public Schools only), Tucumcari Lodge 1172 serves as the Drug Awareness Chair, Mesa lands Community College serves as the Drug Awareness and DWI representative, and New Mexico Prevention Network-member. Under Quay County Health Council, we meet monthly and discuss the different health issues and problems in Quay County. We work on the needs assessment of the community and prioritize the needs. Staff has to attend school board meeting to update the schools about the prevention programs and DWI program. Educate them about the new drugs on the street and results of YRRS or epidemiological reports. New Mexico Prevention Network, we meet quarterly. Its an update about the prevention program and it gives us CEU's that is needed to keep our hours to keep our certificate, when it's time to renew them. Most of the collaborative efforts gives training, which is free to the community.

- 11. Discuss the client referral process (screening, tracking and compliance) between each of the Courts (District, Metro, Magistrate, Municipal or Tribal) in the county and the services the Local DWI Program provides for the Court(s). List the tool(s) and database(s) involved in the process.**

Our office does not work with any other court other than the Magistrate. Once the offender is sentenced, our office (DWI Program) schedules an appointment with them. When the offender reports, and the ADE screening is complete and paid for, our office gives them a list of places for outpatient, Alcohol Anonymous (AA) and inpatient treatment centers.

- 12. Explain the strategies/outreach efforts used to educate community members (including county/city officials, legislators, and stakeholders) about the services provided by the Local DWI program. How are those outreach efforts measured?**

**Information dissemination and community processes.** We meet with the County and City commissioners on a quarterly or monthly basis. This strategy includes but not limited to Media Campaign, (Red Ribbon Proclamation and education), speaking engagements (County Commissioners meeting), Health Fairs and Promotions, to educate the elected officials and the community about the updates of alcohol laws, local Radio and newspaper, Public Service Announcement, (PSA).

**Community Based-processes:** Multi-agency coordination and collaboration, community and Volunteering (Red Cross).

**Problem Identification and Referral:** Driving while under the influence/driving while intoxicated education program.

**Environmental strategy:** Modifying alcohol and tobacco school policies by taking surveys.

**Education:** Classroom and small group sessions and Parenting and family management classes requested by different organizations in Quay County.

**List all client fees imposed by the court and collected by the Local DWI program.**

Quay County DWI Program charges \$50.00 in probation costs and \$11.00 monthly for Urinary Analysis (UA) Fees.

## **Evaluation**

**Describe the current program evaluation process.**

- a. Include the name(s) of current evaluator(s) (indicate whether they are program staff or contractors).**

In January 2016, The Quay County Local DWI (QCLDWI) Program ended the contract with Concha Montano to evaluate our Prevention Program. Concha is a independent contractor and evaluates different programs that receives grants from DWI, Department of Transportation (DOT) and Department of Health (DOH) of New Mexico.

- b. Describe the type of evaluation, which components have been evaluated, and how previous program activities were evaluated. If the program is not currently being evaluated, explain why not.**

Concha Montano used to evaluate our Prevention Component of the program, but due t lack of funding, we have to end the contract by January 2016. To date, we do not have an evaluator. The Prevention Specialist has to conduct program monitoring. Program Fidelity is maintained through comparison of actual services and activities delivered to those in the handbooks and training manuals of the program. Attendance records of the participants at all activities is maintained and used to provide dosage data (including frequency and duration of encounters and type of activity. Data are transferred quarterly to monthly Data Base (MDS or ADE) providing feedback to the program administrator.

**Describe how previous and/or current evaluation data are incorporated into this application.**

### **Prevention:**

We have chosen to request funding for prevention as our county has a substantial problem with alcohol consumption among our teens as shown in our statistical analysis. We Projects Northland to school age children grades 6-12. 100% of our planned prevention is evidence based.

The goals for this component are:

1. To reduce the use of alcohol minors before they commit DWI or delay use of alcohol.

The objective for this component is to:

1. Reduce use of alcohol in the minors by a significant amount.
2. Increase refusal skills in all of our youth.

Activities:

1. Please see number 5 activities for more details.

Evaluation for this component will consist of:

1. Students will show an increase in knowledge of the effects of alcohol as measured by pre/post tests administered before the onset of the class and again at the end of the program.
2. We will monitor recidivism rates.

Our evaluation will consist of the following:

1. Number of Teens providing public service announcements.
2. Number of spots airing on our radio.
3. Number of ads in our newspaper.
4. Number of persons reached with their messages.
5. Number of events that we are at with prevention message.

#### **Compliance Monitoring/Tracking: Component Description Compliance Monitoring, Tracking:**

Our compliance monitoring/tracking component is based on a standard order of probation where clients are required to meet certain obligations and live by standard order rules or be jailed. Our compliance person is currently monitoring seventy-four (74) clients providing weekly check in services to monitor compliance with screening, DWI school, treatment, ignition interlock, community service, urinalysis services to ensure that they are not using substances, and any other mandates sentenced by our judges. This program allows adult DWI offenders to remain out as productive citizens while still giving them structured guidelines to live by.

The goal for our intensive supervision component is to: Increase compliance with sentence requirements, to coordinate with the courts, to reduce recidivism, and to coordinate needed treatment for clients.

The following are our objectives:

1. We will see a decrease in the incidence of multiple offenders, and an increase in compliance with court mandates.
2. We will attend 93% of all DWI Court Hearings each quarter.
3. 80% of the referred DWI offenders will complete sentence requirements satisfactorily.
4. Less than 20% of referred DWI offenders who completed satisfactorily will be referred again within 1 year.

Our evaluation for this component will consist of the following:

1. Number of offenders referred for these services, time between referral and completion of intake.
  2. Percentage of offenders completing satisfactorily.
  3. Number of offenders who completed unsuccessfully, minus offenders out on bench warrant for absconding.
  4. Number of clients that have a subsequent DWI arrest within 1 year.
  5. Number of clients that have a subsequent DV arrest within 1 year.
- Treatment, community service, and jail is the last resort.

#### **Component Description Coordination Planning and Evaluation:**

We are continuing Coordination because it is a fundamental service for these programs. The Coordinator along with the DWI committee determines DWI Programming for the entire county. This position is responsible for timely reporting to the Department of Finance and Administration and is also the cornerstone for planning and carrying out current and future programs as well as evaluating existing programs. Without Coordination none of the other components would exist in their current form.

The coordinator also facilitates DWI Meetings which have a membership comprised of Law Enforcement, Public Health, CYFD, County Manager, Judicial and Counselors. The coordinator position or staff also collaborates with other groups that include but are not limited to the Maternal, Child and Community Health Care Council, CYFD Underage Drinking Prevention Group, Quay County school districts, Domestic Violence and other groups as needed.

Our evaluation of programs has changed in the past years. The current process as provided by the Department of Finance and Administration is being utilized by the Quay County DWI Program and allows us to have quantifiable goals and objectives and encourages us to meet or exceed those goals.

Our goal for this component is to: Oversee DWI Program components evaluate program effectiveness, collaborate with other agencies on issues that effect DWI trends, and facilitate collaboration between the courts, law enforcement and our DWI program.

Our objectives are:

1. To meet 100% of the financial and reporting requirements of DFA/LGD.
2. To evaluate 100% of the program components.
3. 90% of the goals will be completed in all of the components.

Our evaluation will consist of the following:

1. Number of meetings of the DWI committee and attendance at those meetings.
2. Percentage of listed objectives completed in each component.
3. Number of contracts or MOA's signed in a timely fashion.
4. Number of staff meetings yearly.
5. Documentation of meetings with other community organizations.

**If no new or innovative activities are being proposed, provide a justification for continuing existing community-based programs, services or activities.**

The Quay County local DWI program proposal is the same like last year. The strategy is to enhance the ability of the community to more effectively provide prevention, screening, compliance monitoring and tracking. The Local law enforcement (Sheriffs, Tucumcari Police and State police department will handle the Enforcement component. Treatment will be provided by 5 different licensed councilors and Domestic violence will be provided by the Domestic Violence in Quay County.



**Describe the evaluation plan for FY20.**

We do not have an Evaluator for Quay County. The program is requesting an evaluator to conduct evaluation with our prevention program under the grant funding. The evaluation team performs quantitative statistical analysis (when appropriate) and prepares summaries of the results for inclusion in quarterly evaluation reports and the yearend report. Evaluation documents are transmitted by e-mail, telephone and printed locally, with complete compatibility.

**Law Enforcement Funding Request:**  
**we do not request funding under this component of the program.**

**Treatment Questionnaire(s), if applicable:**

We do not request funding for treatment but I have attached a copy of the Questionnaire that one of our license Therapist is using. Please see attachment.

## Drug Abuse Screening Test, DAST-10

The following questions concern information about your possible involvement with drugs *not including alcoholic beverages* during the past 12 months.

"Drug abuse" refers to (1) the use of prescribed or over-the-counter drugs in excess of the directions, and (2) any nonmedical use of drugs.

The various classes of drugs may include cannabis (marijuana, hashish), solvents (e.g., paint thinner), tranquilizers (e.g., Valium), barbiturates, cocaine, stimulants (e.g., speed), hallucinogens (e.g., LSD) or narcotics (e.g., heroin). Remember that the questions *do not* include alcoholic beverages.

Please answer every question. If you have difficulty with a statement, then choose the response that is mostly right.

In the past 12 months...		Circle	
1.	Have you used drugs other than those required for medical reasons?	Yes	No
2.	Do you abuse more than one drug at a time?	Yes	No
3.	Are you unable to stop abusing drugs when you want to?	Yes	No
4.	Have you ever had blackouts or flashbacks as a result of drug use?	Yes	No
5.	Do you ever feel bad or guilty about your drug use?	Yes	No
6.	Does your spouse (or parents) ever complain about your involvement with drugs?	Yes	No
7.	Have you neglected your family because of your use of drugs?	Yes	No
8.	Have you engaged in illegal activities in order to obtain drugs?	Yes	No
9.	Have you ever experienced withdrawal symptoms (felt sick) when you stopped taking drugs?	Yes	No
10.	Have you had medical problems as a result of your drug use (e.g. memory loss, hepatitis, convulsions, bleeding)?	Yes	No
<b>Scoring:</b> Score 1 point for each question answered "Yes," except for question 3 for which a "No" receives 1 point.			<b>Score:</b>

Interpretation of Score		
Score	Degree of Problems Related to Drug Abuse	Suggested Action
0	No problems reported	None at this time
1-2	Low level	Monitor, re-assess at a later date
3-5	Moderate level	Further investigation
6-8	Substantial level	Intensive assessment
9-10	Severe level	Intensive assessment

*Drug Abuse Screening Test (DAST-10). (Copyright 1982 by the Addiction Research Foundation.)*

**CAGE-AID Questionnaire**

Patient Name \_\_\_\_\_ Date of Visit \_\_\_\_\_

When thinking about drug use, include illegal drug use and the use of prescription drug use other than prescribed.

Questions:	YES	NO
1. Have you ever felt that you ought to cut down on your drinking or drug use?	<input type="checkbox"/>	<input type="checkbox"/>
2. Have people annoyed you by criticizing your drinking or drug use?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever felt bad or guilty about your drinking or drug use?	<input type="checkbox"/>	<input type="checkbox"/>
4. Have you ever had a drink or used drugs first thing in the morning to steady your nerves or to get rid of a hangover?	<input type="checkbox"/>	<input type="checkbox"/>

## CAGE-AID - Overview

The CAGE-AID is a conjoint questionnaire where the focus of each item of the CAGE questionnaire was expanded from alcohol alone to include alcohol and other drugs.

### Clinical Utility

Potential advantage is to screen for alcohol and drug problems conjointly rather than separately.

### Scoring

Regard one or more positive responses to the CAGE-AID as a positive screen.

### Psychometric Properties

The CAGE-AID exhibited <sup>1</sup> :	Sensitivity	Specificity
One or more <b>Yes</b> responses	0.79	0.77
Two or more <b>Yes</b> responses	0.70	0.85

1. Brown RL, Rounds, LA. Conjoint screening questionnaires for alcohol and other drug abuse: criterion validity in a primary care practice. *Wisconsin Medical Journal*. 1995;94(3) 135-140.

The Alcohol Use Disorders Identification Test (AUDIT), developed in 1982 by the World Health Organization, is a simple way to screen and identify people at risk of alcohol problems.

**1. How often do you have a drink containing alcohol?**

- (0) Never (Skip to Questions 9-10)
- (1) Monthly or less
- (2) 2 to 4 times a month
- (3) 2 to 3 times a week
- (4) 4 or more times a week

**2. How many drinks containing alcohol do you have on a typical day when you are drinking?**

- (0) 1 or 2
- (1) 3 or 4
- (2) 5 or 6
- (3) 7, 8, or 9
- (4) 10 or more

**3. How often do you have six or more drinks on one occasion?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**4. How often during the last year have you found that you were not able to stop drinking once you had started?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**5. How often during the last year have you failed to do what was normally expected from you because of drinking?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**6. How often during the last year have you been unable to remember what happened the night before because you had been drinking?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**7. How often during the last year have you needed an alcoholic drink first thing in the morning to get yourself going after a night of heavy drinking?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**8. How often during the last year have you had a feeling of guilt or remorse after drinking?**

- (0) Never
- (1) Less than monthly
- (2) Monthly
- (3) Weekly
- (4) Daily or almost daily

**9. Have you or someone else been injured as a result of your drinking?**

- (0) No
- (2) Yes, but not in the last year
- (4) Yes, during the last year

**10. Has a relative, friend, doctor, or another health professional expressed concern about your drinking or suggested you cut down?**

- (0) No
- (2) Yes, but not in the last year
- (4) Yes, during the last year

**Add up the points associated with answers. A total score of 8 or more indicates harmful drinking behavior.**



**FY20 Mandatory Treatment Questionnaire – Complete one form for in-house treatment services and one for each contracted treatment provider.**

<b>Questions for LDWI treatment component: Provider Name:</b> <i>Sabrina Enskill CCSW</i> Can this provider bill Medicaid or any other medical insurance: <input checked="" type="checkbox"/> Yes <i>Medicare, Commercial</i> <input type="checkbox"/> No If No, is there a plan in place to become a Medicaid provider:	
1	Please describe what treatment service(s) the program will provide: <input type="checkbox"/> Intensive Outpatient Services (IOP) <input checked="" type="checkbox"/> Outpatient treatment/therapy <input type="checkbox"/> Peer Support <input type="checkbox"/> Comprehensive Community Support Services (CCSS) <input checked="" type="checkbox"/> Psychoeducation <input type="checkbox"/> AccuDetox <input type="checkbox"/> Other treatment/therapy. Please describe:
2	Which evidence-based program(s) (EBP) or promising practice will be used in the treatment program such as Moral Reconnection Therapy (MRT), Stages of Change, Community Reinforcement and Family Training (CRAFT), etc.? Please list all: <i>CBT, trauma informed</i>
3	Briefly describe how the treatment component functions, from intake to discharge, including intensity and duration of services: <i>1-2 x weekly usually 12 sessions and encourage more</i>
4	Will you refer to a less intensive level of care when the individual completes the treatment program provided? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, list available options:
5	a. How often will you report attendance and treatment progress for clients served to the DWI Coordinator and/or Compliance staff? <i>on intake and then usually 1x per month</i> b. Please describe how the progress is reported: <i>in how? a report</i>
6	a. Attach copies of required licensures for treatment staff and/or contractor(s). b. If the license held requires supervision by an independently licensed clinician, please list the person providing supervision and attach their licensure: <i>I have independent license</i>
7	List cost per client per program component with justification: <input type="checkbox"/> Intensive Outpatient Services (IOP): <input checked="" type="checkbox"/> Outpatient treatment/therapy: <input type="checkbox"/> Peer Support: <input type="checkbox"/> CCSS: <input type="checkbox"/> Psychoeducation: <input type="checkbox"/> AccuDetox: <input type="checkbox"/> Other treatment/therapy. Please describe:

**Licensure and Certificates: Provide licensures and certificates for any known treatment, prevention or screening providers. If that licensure requires supervision, include the licensure of the required supervisor.**

Most of our Therapist are licensed Therapist and we do not have contract with them. We do it through referral basis. Please see attached licensed for the compliance officer and Prevention Specialist.


Administrative Office of the Courts  
In conjunction with the  
New Mexico Department of Finance and Administration and the DWI Affiliate


ATTESTS TO ALL PERSONS THAT


**Andrea Shafer**

has successfully completed the 36 hour accredited course of training in the  
**Court Officer Basic Training**  
held October 2, 2017 through October 6, 2017

Attested to this 6th day of October, 2017

  
Arthur W. Pepin, AOC Director

  
Rick Lopez, Director DFA/LGD

  
Kelly Ford, Chair NM DWI Affiliate

# Certificate of Training

THE NEW MEXICO SHERIFFS' ASSOCIATION


Presents this Certificate to

*Andrea Shafer*

Who has successfully completed (16) Hours of training at the  
NEW MEXICO SHERIFF'S & CORRECTIONAL  
SOUTHERN PROGRESSIVE LEADERSHIP CONFERENCE



Dates: 8/21/2017 – 8/25/2017


  
Chairman, Heath White  
Accreditation # NMI70421

Administrative Office of the Courts  
In conjunction with the  
New Mexico Department of Finance and Administration and the DWI Affiliate  
ATTESTS TO ALL PERSONS THAT


Richard Marano

has successfully completed the 36 hour accredited course of training in the  
**Court Officer Basic Training**  
held December 3, 2018 through December 7, 2018  
Attested to this 7th day of December, 2018



  
Arthur W. Pepin, AOC Director

  
Rick Lopez, Director DFA/LGD

  
Kelly Livingston, Chair DWI Affiliate

NO. 127

NEW MEXICO CREDENTIALING BOARD FOR  
BEHAVIORAL HEALTH PROFESSIONALS

Confers upon

*Susan C. Lease*

The Credential of

**Certified Prevention Intern (CPI)**

Having successfully completed all the requirements.

This certificate commences on March 3, 2018 and expires on November 30, 2019

*[Signature]*  
Executive Board Member

*[Signature]*  
Executive Board Member

**Letters of Support:**

# DISTRICT ATTORNEY

FIFTEEN JUDICIAL DISTRICT



**Timothy L. Rose, District Attorney**

P.O. Box 1141, Tucumcari, New Mexico 88401  
(575) 461-2075 Office (575) 461-3966 Facsimile



February 20, 2019

Department of Finance and Administration  
Local Government Division  
407 Galisteo Street  
Bataan Memorial building  
Santa Fe, NM. 87501

Re: Local DWI Grant Program

To Whom it May Concern,

I am writing this letter in support of awarding a grant to the Quay County DWI Program. This program not only provides much needed prevention education in our schools and throughout the Quay County Community, but also compliance and monitoring for our DWI and misdemeanor offenders.

Quay County is a small community with a big substance abuse problem. Having a local DWI program is essential in the law enforcement, prevention and deterrence. My office works closely with the Quay County DWI Compliance Office and understands the role it plays in the administration of justice.

Please accept this letter in strong support of funding our Quay County DWI Program in that it is vital to our community and the safety of our citizens.

Very Sincerely,

Timothy L. Rose  
District Attorney



February 21, 2019

Department of Finance and Administration  
Local Government Division  
Bataan Memorial Building, Room 203  
Santa Fe, NM 87503

**Re: Support for Quay County DWI Program**


To whom it may concern:

It is my privilege at this time to write a letter of support on behalf of the Quay County DWI Program. Located in a small rural county, it appears that the Quay County DWI Program has been effective in providing compliance supervision, alcohol prevention, alcohol screening, referrals, as well as guidance with treatment programs. As we know, there are alcohol-related problems in all communities and there are individuals that face difficult trials and tribulations due to them. It is my belief that without the Quay County DWI Program in our community, we would see many more alcohol-related incidents and deaths. The services that are provided by the Quay County DWI Program are not only effective as indicated by our current numbers, they are also supportive and they provide structure where our communities are lacking regarding alcohol awareness/compliance.

As the Judge for the Quay County Magistrate Court, I feel that this program offers this court a substantial amount of support. Without the Quay County DWI Program, this court would suffer a great deal and would have to reach out to other communities for support. For this reason, our court refers defendants to the Quay County DWI Program not only for supervision purposes, but also with the hope of providing them with the necessary means to gain assistance with alcohol abuse issues. The Quay County Magistrate Court greatly appreciates the services that the Quay County DWI Program provides to our county and I have given and continue to give my utmost support for this program.

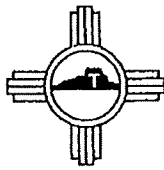
Thank you in advance for allowing this court to submit this letter of support. Should there be any questions or comments, please feel free to contact me at (575) 461-1700.

Sincerely,



T.J. O'Quinn

Quay County Magistrate Judge



# Tucumcari Public Schools

700 West Amarosa Street • P.O. Box 1046  
Tucumcari, New Mexico 88401

Ph. 575.461.3910  
Fax 575.461.3554

February 19, 2019

To Whom It May Concern:

On behalf of Tucumcari Public Schools Board of Education, I want to express the support of our District for the LDWI Grant for the drug prevention program.

A program such as this helps in the prevention and early intervention of alcohol, and substance abuse among our young people. We are in full support of a program such as this, and feel that the grant can help with our students in the prevention of all substance abuse problems.

We hope to continue our relationship with the coalition group to facilitate whatever programs are available to us in order to reach out to all of the students. Tucumcari Public Schools is very pleased to support the efforts of the LDWI program.

We look forward to working with them during this school year.

Sincerely,

Aaron McKinney  
Superintendent

AM/en



## Mental Health Resources, Inc.

**CLOVIS**  
1100 West Twenty-First  
Clovis, NM 88101  
575 / 769-2345

February 15, 2019

Susan Lease, BA, SPED, CPI  
Prevention Specialist  
Quay County DWI Program

**CLOVIS**  
1621 Sutter Place  
Clovis, NM 88101  
575 / 935-2343

113 East Main Street, PO Box 1011  
Tucumcari, NM 88401

Ms. Lease:

**PORTALES**  
300 East First  
Portales, NM 88130  
575 / 359-1221

I would like to submit this letter to you in support of your writing for the LDWI grant. Mental Health Resources, Inc. as a treatment provider has enjoyed a continued partnership with the county in providing mental health and substance use services. Please know that you have the full support of our agency in this grant process and look forward to maintaining our strong relationship with the county.

**TUCUMCARI**  
1005 South Monroe  
P. O. Box 1121  
Tucumcari, NM 88401  
575 / 461-3013

If you any questions, please contact me at 575-769-2345 extension 131.

**FT. SUMNER**  
675 East Avenue C  
Ft. Sumner, NM 88119  
575 / 769-2345

Sincerely,

Christopher S. Tokarski, LPCC  
Executive Director  
Mental Health Resources, Inc.



## LOGAN MUNICIPAL SCHOOLS

P.O. Box 67  
Logan, New Mexico 88426  
Phone: (575) 487-2252  
Fax: (575) 487-9479

February 19, 2019

To whom it may concern:

I am writing in support of a grant application submitted by Quay County. This grant will fund a program dedicated to DWI Prevention.

I can attest to the efficacy of previous DWI prevention programs in Quay County, which taught students about the risks involved with alcohol use and the dangers of driving under the influence. I am therefore confident that the program the county is seeking to implement is well-designed and will prove effective at reducing DWI occurrences throughout the county. I therefore urge you to give this grant application every consideration.

Please feel free to contact me by e-mail at [droch@loganschool.net](mailto:droch@loganschool.net) if I can provide you with any additional information.

Yours sincerely,

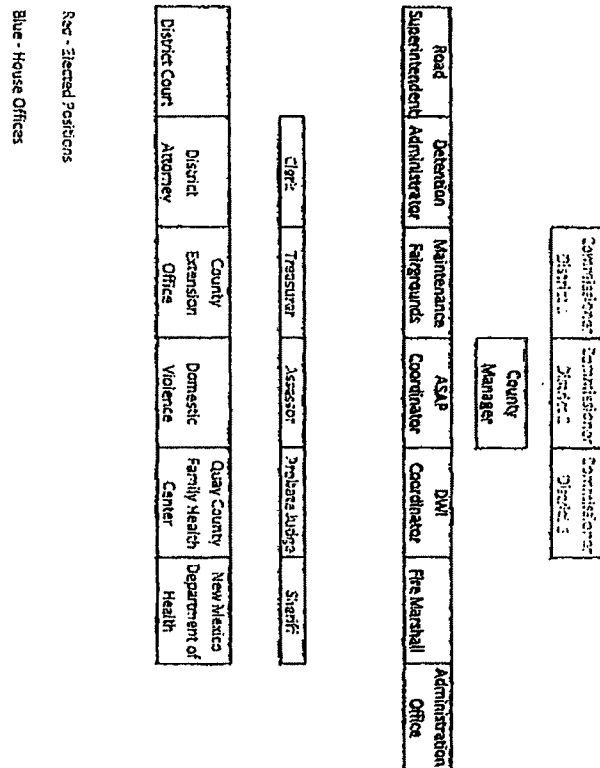
A handwritten signature in cursive script that reads "Dennis J. Roch". The signature is written in dark ink and is positioned above the printed name and title.

Dennis J. Roch  
Superintendent

## Quay County Organizational Chart

All the Departments heads has to report to the County Manager.

### Quay County Organizational Chart



**Section Three: Distribution Budget**

**Section Three: Distribution Budget**  
**Exhibits C- C8- and J1 – J8**

**Section Four: Grant Budget**

**Exhibit C -C8 and J1 – J8**



LOCAL DWI DISTRIBUTION PROGRAM  
REVENUE/EXPENDITURE SUMMARY

Quay County      Applicant/Grantee      LDWI Funds      97,540.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	DISTRIBUTION	IN-KIND MATCH**	TOTAL
Local DWI Program	ADMINISTRATIVE*			
	Personnel Services		8,000.00	8,000.00
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts				
Other (list):	PROGRAM			
	Personnel Services	82,080.00	-	82,080.00
	Employee Benefits	17,580.00	-	17,580.00
	Travel (In-State)	5,500.00	1,500.00	7,000.00
	Travel (Out-of-State)	-	-	-
	Supplies	2,300.00	2,300.00	4,600.00
	Operating Costs	9,900.00	9,900.00	18,900.00
	Contractual Services	-	-	-
	Minor Equipment	-	-	-
	Capital Purchases**	-	-	-
	TOTALS:	97,540.00	28,900.00	
TOTAL REVENUES			TOTAL EXPENDITURES	123,340.00
				123,340.00

\* Administrative is allowed only as In-Kind Match

\*\*Capital purchases must have prior approval from DFA/LDWI.

\*\*\* In-Kind Match must be at least 10% of Grant total

10% = 9,754.00

**LOCAL DWI DISTRIBUTION PROGRAM  
REVENUE/EXPENDITURE SUMMARY**

Applicant/Grantee

Quay County

Compliance Monitoring/Tracking

36,910.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	DISTRIBUTION	IN-KIND MATCH	TOTAL
Local DWI Program	ADMINISTRATIVE			
	Personnel Services		8,000.00	8,000.00
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts	PROGRAM			
Other (list):	Personnel Services	21,310.00	-	21,310.00
	Employee Benefits	3,700.00	-	3,700.00
	Travel (In-State)	2,000.00	1,500.00	3,500.00
	Travel (Out-of-State)	-	-	-
	Supplies	-	2,300.00	2,300.00
	Operating Costs	9,900.00	9,000.00	18,900.00
	Contractual Services		5,000.00	5,000.00
	Minor Equipment	-	-	-
	Capital Purchases	-	-	-
	<b>TOTALS:</b>	<b>36,910.00</b>	<b>25,800.00</b>	
<b>TOTAL REVENUES</b>			<b>TOTAL EXPENDITURES</b>	<b>62,710.00</b>

**LOCAL DWI DISTRIBUTION PROGRAM  
REVENUE/EXPENDITURE SUMMARY**

Applicant/Grantee

Quay County

Prevention

28,200.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	DISTRIBUTION	IN-KIND MATCH	TOTAL
Local DWI Program	ADMINISTRATIVE			
	Personnel Services		-	-
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts	PROGRAM			
Other (list):	Personnel Services	16,700.00	-	16,700.00
	Employee Benefits	9,500.00	-	9,500.00
	Travel (In-State)	1,500.00	-	1,500.00
	Travel (Out-of-State)	-	-	-
	Supplies	2,500.00	-	2,500.00
	Operating Costs	-	-	-
	Contractual Services	-	-	-
	Minor Equipment	-	-	-
	Capital Purchases	-	-	-
	<b>TOTALS:</b>	<b>28,200.00</b>	<b>-</b>	<b>28,200.00</b>
<b>TOTAL REVENUES</b>			<b>TOTAL EXPENDITURES</b>	<b>28,200.00</b>

## Section Four: Grant Budget

**LOCAL DWI GRANT PROGRAM  
REVENUE/EXPENDITURE SUMMARY**

Applicant/Grantee

Quay County

Compliance Monitoring/Tracking

2,000.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	GRANT	IN-KIND MATCH	TOTAL
Local DWI Program	ADMINISTRATIVE*			
	Personnel Services		-	-
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts				
Other (list):				
	PROGRAM			
	Personnel Services	-	-	-
	Employee Benefits	-	-	-
	Travel (In-State)	-	-	-
	Travel (Out-of-State)	-	-	-
	Supplies	-	2,720.00	2,720.00
	Operating Costs	2,000.00		2,000.00
	Contractual Services	-	-	-
	Minor Equipment	-	-	-
	Capital Purchases	-	-	-
	TOTALS:	2,000.00	2,720.00	
TOTAL REVENUES			TOTAL EXPENDITURES	4,720.00

**LOCAL DWI GRANT PROGRAM  
REVENUE/EXPENDITURE SUMMARY**

Applicant/Grantee  
Quay County

Prevention

25,200.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	GRANT	IN-KIND MATCH	TOTAL
Local DWI Program	ADMINISTRATIVE			
	Personnel Services		-	-
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts				
Other (list):				
	PROGRAM			
	Personnel Services	15,700.00	-	15,700.00
	Employee Benefits	9,500.00	-	9,500.00
	Travel (In-State)	-	-	-
	Travel (Out-of-State)	-	-	-
	Supplies	-	-	-
	Operating Costs	-	-	-
	Contractual Services	-	-	-
	Minor Equipment	-	-	-
	Capital Purchases	-	-	-
	TOTALS:	25,200.00	-	-
TOTAL REVENUES		25,200.00		
	TOTAL EXPENDITURES			25,200.00

**LOCAL DWI GRANT PROGRAM  
REVENUE/EXPENDITURE SUMMARY**

Applicant/Grantee

Quay County

LDWI Funds

27,200.00

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	GRANT	IN-KIND MATCH***	TOTAL
Local DWI Program	ADMINISTRATIVE*			
	Personnel Services		-	-
	Employee Benefits		-	-
In-Kind Match:				
Program Generated Fees				
County				
City				
Judicial/Courts				
Other (list):	PROGRAM			
	Personnel Services	15,700.00	-	15,700.00
	Employee Benefits	9,500.00	-	9,500.00
	Travel (In-State)	-	-	-
	Travel (Out-of-State)	-	-	-
	Supplies	-	-	-
	Operating Costs	2,000.00	2,720.00	2,720.00
	Contractual Services	-	-	-
	Minor Equipment	-	-	-
	Capital Purchases**	-	-	-
	TOTALS	27,200.00	2,720.00	29,920.00
TOTAL REVENUES				29,920.00
	TOTAL EXPENDITURES			29,920.00

\* Administrative is allowed only as In-Kind Match

\*\* Capital purchases must have prior approval from DFA/LDWI.

\*\*\* In-Kind Match must be at least 10% of Grant total

10% = 2,720.00